

**NILES ROTARY CLUB
2017 FUNDING PROPOSAL
GUIDELINES AND APPLICATION**

I. INTRODUCTION

Niles Rotary Club is pleased to announce that we are accepting proposals from qualified organizations for funding of programs that benefit the local community.

II. ELIGIBILITY FOR FUNDING

Funding is available to qualified nonprofit organizations and institutions that are tax-exempt. Proposals for funding should preferably require a one-year commitment in the \$500 to \$5,000 range. Program and project proposals will be accepted along with capital and equipment proposals.

III. SUBMISSION OF PROPOSALS

Project funding proposals must be received by Niles Rotary **before April 30, 2017** in order to be considered for funding. Actual project funding is usually accomplished around June 1st, of each year. Funding is provided by the Niles Rotary Foundation, a 501 (c) (3) charitable foundation formed and supported by the Niles Rotary Club.

IV. SELECTION CRITERIA AND PROCESS

The Niles Rotary Foundation reserves the right to select one or multiple recipients of this funding, to partially fund a project and to reject any or all of the proposals for funding at the sole discretion of the Foundation. The following criteria will be taken into account when considering for funding community philanthropic projects/programs:

- Geographical area of activity (Fremont)
- Demonstrate use of funds with measurable objectives
- Life-enhancing, well defined objectives
- Long term community significance
- Any other criteria that might be pertinent to the project.

Proposals which meet required criteria and deadlines will be reviewed by the grant committee comprised of members and Board Members of the Niles Rotary Club. Funding recommendations from the committee will be forwarded to the Board of Directors of the Niles Rotary Foundation for final selection. Please direct proposals and any questions to:

Gary Charland
The Niles Rotary Club
P.O. Box 7104
510-476-6347 (office telephone number)
NilesRotaryGrants2017@gmail.com

10. Funds:

a. Amount of funding requested: \$ _____

b. Estimated date funding is required: _____

c. What is the significance of this funding to the community?

d. How many people will directly benefit from this project? _____

11. Does the Organization have a Board of Directors? Yes () No ()

12. Frequency of board meetings: _____

13. Date of most recent board meeting: _____

14. Name, address, phone number of the President of the Board of Directors:

Name: _____

Address: _____

Phone: _____

15. Are you a member of or do you receive funds from the United Way, government agencies or other charities or activities? Yes () No ()

If yes, please name and describe funders:

16. Type of organization? e. g. 501(c) _____

Tax exempt status:

a. Yes () No () Federal ID number _____ Date _____

b. Yes () No () State ID number _____ Date _____

17. Describe any Rotarian involvement with the project:

18. Additional comments on organization (use additional sheets if necessary).

19. Should we wish to visit your project, or see one of your activities, when is the best time?

20. Please attach a copy of your most recent financial statement and future year budget/forecast.

Submitted by: _____

Title: _____

Phone: Day _____ Evening _____

Date: _____

Signature: _____

Please mail completed funding request form **to reach our office before April 30, 2017** to:

Giftng Committee
c/o Gary Charland
Niles Rotary Foundation
PO Box 7104
Fremont, CA 94537

You are welcome to provide any other pertinent information about your request below: